



**State of Arizona - SECRETARY OF STATE'S OFFICE  
NOTARY PUBLIC RESIGNATION LETTER**

1700 W. Washington Street, 7<sup>th</sup> Fl., Phoenix, Arizona 85007

State of Arizona Use Only  
Do not write or staple in this space

A notary commissioned by the Arizona Secretary of State's Office may resign a commission at any time. A notary who chooses to resign must notify the governor in writing of the resignation under A.R.S. § 38-294(2). This form letter is available online at the Secretary of State's website, [www.azsos.gov/business\\_services/](http://www.azsos.gov/business_services/).

**INSTRUCTIONS:**

1. Print or type your name.
2. Complete the name and address fields.
3. Include your bonding company's name and address.
4. Sign the letter.
5. Date the letter.
6. Once completed, follow the mailing instructions below.

THE HONORABLE JANICE K. BREWER  
Office of the Governor  
1700 W. Washington Street, 9<sup>th</sup> Floor  
Phoenix, Arizona 85007

Dear Governor Brewer:

Pursuant to A.R.S. § 38-294(2), I \_\_\_\_\_, hereby resign my commission as a  
Print or Type Name

Notary Public with the State of Arizona. Additionally, according to A.R.S. § 41-317(A) I will destroy any journal whose most recent entry is older than five years and I will deliver my notary seal, commission certificate and current journal(s) to the Secretary of State's Office by certified mail or other means providing a receipt.

To expedite the processing of my resignation I am including the following information:

|                      |            |                                 |  |          |
|----------------------|------------|---------------------------------|--|----------|
| Last Name            | First Name | Middle                          | Notary Commission or Social Security # |          |
| Mailing Address      |            | City                            | State                                  | Zip Code |
| Bonding Company Name |            | Bonding Company Mailing Address |  |          |

Sincerely,

|           |      |
|-----------|------|
| Sign Here | Date |
|-----------|------|

cc: Arizona Secretary of State's Office

**MAILING INSTRUCTIONS: Upon completion of this form letter make a copy to be sent to the Secretary of State's Office.**

**MAIL THE ORIGINAL LETTER TO:**  
The Honorable Janice K. Brewer  
Office of the Governor  
1700 W. Washington Street, 9<sup>th</sup> Floor  
Phoenix, Arizona 85007

Send a copy of this  
 **LETTER,**  
*and your*  
 **COMMISSION CERTIFICATE**  
 **JOURNAL(s) and**  
 **NOTARY SEAL**

**BY CERTIFIED MAIL to:**  
The Honorable Ken Bennett  
Secretary of State  
1700 W. Washington Street, 7<sup>th</sup> Floor  
Phoenix, Arizona 85007

Questions about this form? Contact the Arizona Secretary of State's Office at (602) 542-4758.