

Election Officer Education, Training & Certification Advisory
Committee

(A.R.S. § 16-407.01)
1700 West Washington Street, 7th floor
Phoenix, Arizona 85007
(602) 542-8683 fax (602) 542-6172

**NOTICE OF PUBLIC MEETING OF THE SECRETARY OF STATE
ELECTION OFFICER EDUCATION, TRAINING & CERTIFICATION
ADVISORY COMMITTEE**

Committee Members:

- | | |
|---------------------------------|-------------------|
| 1.) Kris Kingsmore | 4.) Allen Tempert |
| 2.) The Honorable Helen Purcell | 5.) Chris DeRose |
| 3.) Katie Howard | |

Notice is hereby given to the members of the Election Officer Education, Training & Certification Advisory Committee and to the general public that the Election Officer Education, Training & Certification Advisory Committee will hold a meeting open to the public on **Monday, April 13, 2015, beginning at 11:00 am, at the Secretary of State's Conference Room, 7th Floor**, 1700 West Washington Street, Phoenix, Arizona. Members of the Election Officer Education, Training & Certification Advisory Committee will attend either in person or by telephone conferencing.

The Committee reserves the right to change the order of items on the agenda. The Committee may vote to go into executive session, which will not be open to the public, for any item listed on the agenda, for obtaining legal advice pursuant to A.R.S. §38-431.03(A)(3) or for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A copy of the agenda for the meeting will be available at the Secretary of State's office, 7th Floor, 1700 West Washington Street, Phoenix, AZ 85007 at least twenty-four hours in advance of the meeting. Background material provided to the Committee that is not otherwise exempt by law from public inspection is available for inspection at the Secretary of State's office, 7th Floor, 1700 West Washington Street, Phoenix, AZ 85007.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Scott Washington at the Secretary of State's office at 602/364-3221 and TTY 602/255-8683. Requests should be made as early as possible to allow time to arrange the accommodation.

AGENDA

The agenda for the meeting is as follows:

- I. Call to Order
- II. Welcome & Roll Call
- III. Open Meeting Law Overview - Presentation by Tanner Robinson, Committee Staff Assistant & Program/Project Specialist, Arizona Secretary of State's office

- IV. Selection of Chairperson
- V. Secretary of State Presentation of:
 - a. Proposed Dates for Initial & Recertification Training
 - b. Proposed Curriculum for Initial Training & Recertification Training
 - c. Proposed Form & Content of Examinations Given in the Program
- VI. Evaluation, Discussion, & Recommendations Regarding Election Officer Education, Training, & Certification Program
- VII. Schedule the Next Committee Meeting
- VIII. Adjournment